

City of Bowdle
Regular Meeting Minutes
Bowdle Healthcare Community Center
November 6, 2023

Mayor Rick Boschee called the meeting to order at 6:41PM. The following members were present: Rex Gab, Mike Gunderson, Darryn Barnhardt, Amber Shaykett, and Margaret Bobby. Russ Maier was not present. Also present: Finance Officer, Carrie Poirier, and for a portion of the meeting Brooke Heilman, Kirby Kleffman, Michelle Kessel, Jennifer Schmeierer, Lydia Schnaible, Cristie Gardner, Summer Gardner, Dave and Carla Knecht. All present recited the Pledge of Allegiance. The meeting was recorded by The Pride of the Prairie.

Owners of residence, attended the meeting at the request of the council to discuss plans regarding animal care. Owner will submit a plan to remove the animals from the home, to the finance office. If the plan is not submitted the animals will be abated per ordinance.

Agenda: Motion by Gunderson, seconded by Gab to approve the agenda. All voted yes. Motion carried.

Minutes: Addition to the October 2, 2023 Meeting Minutes: Joell Bieber was added to the Bowdle Healthcare Foundation. Motion by Gab, seconded by Gunderson to approve the addition and the minutes of the regular meeting held on October 2, 2023. All voted yes. Motion carried.

Receipts for the month of September:

CorTrust Bank, Interest, 120.80, First State Bank, Interest, 120.07, Midco, Franchise Fee, 221.56, Venture Franchise Fee, 268.51, State of SD, Mosquito Grant, 1139.00, State of SD, Sales Tax, 12,222.12, Edmunds Co, Taxes, 1146.92, Motor Vehicle License, 2162.56, Penalties/Int, 15.02, City Rentals, 1165.00, BEDC Rentals, 1650.00, Misc Reimbursement, 1474.77, Pet Licenses, 15.00, Library Donations, 75.00, Water Fees, 12467.96, Sewer Fees, 6836.25, Sewer Surcharge Fees, 7,230.28.

The following claims were presented:

October Payroll:

Hospital/NH/Clinic, Wages, 367,824.84, City Executive Wages, 4730.00, City Administration, Wages, 1506.94, Economic Development, Wages, 502.31, Library, Wages, 2715.68, Rubble Site, Wages, 715.00 Streets Department, Wages, 2778.50, Water, Wages, 2393.88, Sewer, Wages, 2393.88, IRS/CorTrust Bank, Payroll Taxes, 79653.48.

AFLAC, Payroll Deductions, 2834.18, Accounts Management, garnishment, 360.00, Colonial Life, Payroll Deductions, 47.48, Delta Dental, payroll deductions, 3931.90, Secure Benefits Systems, payroll deductions, 3971.74, SD Retirement Systems, payroll deductions, 38214.02, Vision Service Plan, payroll deductions, 523.21, Washington National Insurance, payroll deductions, 42.56, Wellmark South Dakota, payroll deductions, 71522.84.

City Claims:

ARC, Repairs, 172.80, Beck Law, consulting, 312.00, Bowdle Bldg & Hardware, Supplies, 9.65, Bowdle Healthcare Center, payroll reimbursement, 23374.86, Carrie Poirier, mileage, supplies, zoning, 585.36, City of Bowdle, utilities, 559.83, Darryn Barnhardt, mileage, 258.07, Edmunds Co. Sheriff, ordinance, 88.40, FEM, airport, 77.50, Gworks, software, 3900.00, G&O Electric, library repairs, 528.34, Great Plains Structures, Tank Repair, 17,500.00, Heiman Fire, Gear, IMEG, Sewer Engineering Fees, 28,050.00, Jeff

Oxner, Zoning, 50.00, Miles Eisenbiesz, utility reimbursement, 56.81, Montana-Dakota, utilities, 2417.61, Oahe Landscapes, Parks, 100.00, Reuer Santiation, BEDC trash, 46.27, Rex Gab, zoning 50.00, Rick Boschee, mileage, 258.07, Runnings, supplies 175.28, SD Dept of Health, water sample, 165.00, SDML, work comp, 4167.00, Scott Wieszhaar, zoning, 50.00, The Pride, publishing, 164.85, Todd Brandt, rental 25.00, TranSource, repairs, 626.46, Venture, phone, internet, 112.73, Visa, Supplies, library, city, 2412.43, Walz Carpet Cleaning, library, 318.60, Web, water, 9468.37, Web Water Bottling, library, 19.50. Motion by Bobby, seconded by Barnhardt to approve the payment of claims. All voted yes. Motion carried.

Library:

The Library Board Members: Michelle Kessel, Jennifer Schmeirer, and Lydia Schnaible attended the meeting to ask the City Council for approval to create their own donation fund. They also asked the council to reimburse the Library for the amount of donations run through the City general fund between 2018 and 2023. The council agreed to reimburse the Library 7500.00. Motion to approve was made by Barnhardt, second by Shaykett. All voted yes. Motion carried. Michelle Kessel, Jennifer Schmeirer, and Lydia Schnaible left the meeting at this time.

Streets:

Rodney Schlecht discussed a sewer blockage at a residence. He reported the main is open. Rodney Schlecht left the meeting at this time.

IMEG Update:

Main Street Project: The City is currently waiting on Rural Development to report on funding update.

Sewer Outfall Project: The City is expecting to bid around the first of the year 2024.

Liquor Licenses:

- Bowdle American Legion – Retail (On-Sale) Liquor, RL-6195
- Drake’s Place – Package (Off-Sale) Liquor, PL-22797
- Oldies Grill & Lounge – Full Service Restaurant (On-Sale) Liquor, RR-29413
- Red Eye Tavern – Package (Off-Sale), PL-28147 and Retail (On-Sale) Liquor, RL-28145
- Shot Gun Bar & Grill – Retail (On-Sale) Liquor, RL-5547
- The Watering Can – Retail (On/Off Sale) Wine and Cider, RW-27272

The motion for approval of the above liquor license renewals for 2024 was mad by Barnhardt, second by Gunderson. All voted yes. Motion carried.

Finance Officer:

The Finance Officer presented the September Statement of Accounts, Monthly Receipts, and the Water Usage/Loss Report. Discussion around the City of Bowdle Finance office move to Fire Department occurred. City Council reviewed a quote from Readitech for items needed for office move: HP Laserjet color/printer/scanner/copier 1050.00, ink, 305.00, docking station, 344.87, battery backup, 156.87, monitor, 180.00, antivirus software, 3.95/mo, office 365 license, 12.50/mo., Firewall 30.00/mo, Readitech labor rate 195.00/hr. The Readitech quote was approved as read. Motion by Barnhardt, second by Bobby. All in favor. Motion approved. Gab asked f/o to look into hardware protection as well. Council discussed the removal of the Bowdle Channel at the end of 2023. Council asked f/o to post notice on channel regarding discontinuation and welcome all comments and suggestions. The new

communication tool for the City of Bowdle will be the new website, bowdlesd.com. The website will be fully loaded on 1/1/2024. Please log on to subscribe and receive text notifications.

Supplemental Appropriations Ordinance #2023-05:

The first reading of the Supplemental Appropriations Ordinance #2023-05 was held. Motion to approve was made by Barnhardt, second by Gunderson. All voted yes. Motion carried.

ORDINANCE NO. 2023-05

SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be ordained by the City of Bowdle, Bowdle, South Dakota that the following sum is supplemental appropriated to meet the obligations of the municipality:

GENERAL FUND:

412 Executive Council: 5,600.00

414.2 Administrative: 17,000.00

419.2 Government Buildings: 4,800.00

431 Streets: 22,860.00

432.4 Rubble: 700.00

455 Library: 9,500.00

Total Appropriations: \$60,460.00

Source of Funding: General Fund (unassigned funds): \$60,460.00

Attest: _____
Carrie Poirier (Finance Officer)

Mayor: _____

First Reading: 11/6/22

Published:

2nd Reading:

Approved:

Published:

Hospital:

Brooke Heilman, Bowdle Healthcare CFO, presented the September financials, which showed the Healthcare Center at a YTD loss of (367,724), with the breakdown being: Hospital (281,878), Nursing Home (38,224)m and Clinic (47,622). Healthcare Center CEO, Kirby Kleffman, recapped the monthly statistical report, sharing the numbers, leading to the decreased revenue as reported by Heilman. Kleffman reported that September was a soft month, and that traditionally July-Sept tend to have lower volumes. CEO Kleffman also noted the personnel changes at the facility during the month of October. New hires were Blake Eisenbiesz, ambulance, PT, 17.00, Changes include: Ashley Washegesic, Radiology, from FT to PRN, 31.50, Jeanne Dick, LTC CNA, FT to PRN, 20.17. Eileen Job is receiving a 15 year wage increase, 16.13/hr. A motion to approve the new hires was mad by Shaykett, second by Gab. All voted yes. Motion carried and Mayor Boschee extended a "Welcome to the Facility. " The Eide Bailly letter of engagement for the 2023 audit was shared with council.

The Bowdle Healthcare Center Board of Directors Bylaws, written by Beck Law office were discussed. The new Directors will be Rick Boschee, Margaret Bobby, Kirby Kleffman, Brooke Heilman, Dr. Kessler, Mel Kaiser and Kris Mitchell. They will set a recurring meeting date at their first meeting on November 13th, 2023 at 4:00pm in the Bowdle Healthcare Community Room. A motion to approve the Bowdle Healthcare Center Bylaws was made by Shaykett, second by Gab. All voted yes. Motion carried.

The council was presented the 2023 insurance renewal rates by Dave and Carla Knecht. Health insurance premiums will see an 8.5% increase. Dental coverage will increase by 5% and vision stays the same. Dave and Carla Knecht, left at this time.

Hospital Claims:

4D Kares, BHC med surg, 3840.00, A&B Business Solutions, service agreements, 1682.93, Agiliti Health, med lease, 3601.00, Ambu Inc, BHC equipment, 10163.54, American Proficiency Institute, Lab Supplies, 700.00. American Speech-Language Hearing, member dues, 253.00, American Tent, equipment 31685.33, Avel e-care Pharm, contracts, 5254.47, Avel eCare Medical Group, ER contracts, 9509.48, Avera Health, HIM/rad maint contracts, 98136.96, Avera Medical Group, radiology, 777.25, Avera Queen of Peace, admin cred, 214.00, Avera St. Lukes, supplies, fees, contract, 4330.70, Bio-Rad, lab supplies, 476.79, Blake Heinz, med surg, 75.00, Bowdle Building & Hardware, supplies, 183.38, Bracco Diagnostics, radiology, 764.59, Brandon Bertsch, radiology, 8625.00, Brockel Storage, admin, 150.00, Cannon Financial Services, rad contract, 2044.22, Cardinal Health Rx, Pharmacy, 43302.79, Carefusion Solutions, med/surg supplies, 457.00, Christopher Gillick, radiology, 1906.25, City of Bowdle, utilities, 1384.84, Cole Papers, clinic, 348.78, CorTrust Bank, credit card, 2752.20, DMS Health Technologies, Radiology, 3345.05, Dakota Broadcasting, advertising, 215.00, Dakota Data Shred, disposal, 234.50, Dakota Supply Group, repairs, 135.80, Dakota Truck Underwriters, insurance, 379.80, Drake's Place, supplies 285.99, Eide Bailly, consulting 36545.00, Encompass Group, laundry, 541.20, Experian Health, admin software, 997.46, FFF Enterprises, pharmacy, 28916.31, Fischer Healthcare, supplies, 519.48, G&O Electric, repairs, 112.50, G&R Controls, repairs, 1590.57, GE Precision Healthcare, rad contract, 1080.38, Geffdog Designs, benefits, 100.00, Gibson Publishing, advertising, 200.00, Grainger, repairs, 376.16, Hase Plumbing, maintenance, 354.98, Healthcare Logistics, pharmacy, 411.07, Healthcare Services Group, nutrition, housekeeping, laundry, 61687.19, Healthstream, seminar, 28.75, House of Glass, repairs, 849.84, Interstate Office Products, supplies, 557.54, Joan Conlon, transcript, 1889.62, Kayla Jung, rad prof, 3343.75, Kevin Huber, ambulance 350.00, Lee's Standard, repairs, 204.96, Lifeserve Blood Center, lab, 2220.00. Linde Gas & Equip, med/surg gases, 2672.94, Matheson Tri-Gas, clinic supply, 120.33, McKesson Corp, pharmacy, 19628.05, McKesson Medical Surgical, lab, 5339.38, Medical Review Consultant, med/surg consult, 90.00, Medical Solutions, NH/med surg, 62531.15, Menards, repairs, 704.70, Mikala Simon, PT Med Prof, 1012.50, Misc Employee Reimbursements, mileage/travel, 1636.93, Misc Employee, Book Reimbursement, 180.00, Misc Employee, Benefits reimbursement, 295.62, Misc Employee, Education Reimbursement, 580.00, Misc Employee, Supply/advertising/repair reimbursement, 1008.19, Montana Dakota, utilities, 10005.02, Oahe Landscapes, repairs, 268.09, Ortho-Clinical Diagnostics, Lab, 606.31, Owens & Minor, Inventory, 8805.12, Patient Insurance Refund, Clearing, 154.95, Pennar Patient Care, NH, 601.51, Petty Cash, Supplies, 131.31, Pharmacy Data Management, Pharmacy Billing, 1200.00, Premier Equipment, Repairs, 2126.22, The Pride, Advertising, 970.90, Propio Language Services, Books, 123.08, Reuer Sanitation, trash, 837.00, Richard Ewing

Equipment, Equipment, 18995.90, Roseanne Ullmann, PT, Clinic, HIM, 1036.362, Servall, cleaning supplies, 376.40, Sharla Ann Carda, Lab, 1780.97, SD Dept of Health, Clinic, 22.00, Stericycle, maint contracts, 73.69, Stryker Sales Corp, ambulance, 1047.00, Televox Inc., books, 34.22, The Watering Can, supplies, 186.00, Titan Nurse Staffing, NH, 28487.50, Tracy Wright, Nutrition, 529.20, Travis Preszler, Clinic, 1013.94, Tri State Water, Supply, 99.00, Turner Drug, Pharmacy, 5049.08, Vaughn Beck, consulting, 250.00, Venture Communications, TV/Phone, 2827.26, Walz Carpet Cleaning, repairs, 100.00, Western States Fire Protection Co, contracts, 450.00, Whitney Sleep Diagnostic, services, 3200.00, eprovider solutions, software, 1749.84.

Motion by Bobby, seconded by Barnhardt to approve the payment of claims. All voted yes. Motion carried.

The next regular council meeting will be held Monday, December 4, 2023 at 6:30pm in the community room of the multi-purpose center.

Motion by Gab, second by Gunderson to adjourn at 9:37pm. All present voted yes. Motion carried. Meeting was adjourned.

Attest: _____

Carrie Poirier – City of Bowdle Finance Officer

Mayor: _____

Rick Boschee

Date