

**CITY OF BOWDLE**  
**REGULAR MEETING MINUTES**  
 October 2, 2023

Mayor Rick Boschee called the meeting to order at 7:00 PM with those present reciting the Pledge of Allegiance. The following council members were present: Darryn Barnhardt, Rex Gab, Mike Gunderson, Margaret Bobby, Amber Shaykett and Russ Maier. Also present: Finance Officer, Carrie Poirier. Present for portions of the meeting: Kirby Kleffman, Rodney Schlecht, Cosmo Kappenman, Evan Haar, Rita Huber, and Reese Hamar. The meeting was recorded by The Pride.

Motion by Gunderson, seconded by Barnhardt, to approve the agenda. All present voted yes. Motion carried.

Motion by Bobby, seconded by Gab, to approve the minutes of the regular meeting held on September 5, 2023. All present voted yes. Motion carried.

Receipts for the month of August: Cortrust Bank, Interest, 171.58; First State Bank, Interest, 128.26; Midcontinent Communications, Franchise Fee, 222.11; State of SD, Sales Tax, 13,171.14; Edmunds County, Taxes, 4425.03; Red Eye Lease, 550.00; The Watering Can, rent 250.00; BEDC Rentals, 1,953.00; BEDC Lot Sale, 2000.00; Library Donations, 440.00; Pet Licenses, 6.00; Misc, leaf blower sale, 20.00 Rubble Site Fees/Tax, 798.96; Water/Sys Maint/Late Fees/ Reconnects/Meter Deposit, 17,146.69; Sewer/Late Fees, 8,383.40; Sewer/Special Assess, 8,754.30;

The following claims were presented:

**SEPTEMBER PAYROLL:**

Hospital/Nursing Home/Clinic, Wages, 359448.14

City Executive, Wages, 3903.00

City Administration, Wages, 1220.64

Economic Development, Wages, 406.88

Library, Wages, 2376.04

Rubble Site, Wages, 936.00

Streets Department, Wages, 2810.00

Sewer, Wages, 2218.76

Water, Wages, 2218.76

IRS/CorTrust Bank, N.A., Payroll Taxes, 77518.24

AFLAC, Employee Payroll Deductions, 3001.16

Bowdle Healthcare Foundation, Employee Payroll Deductions, 245.52

Colonial Supplemental Ins, 47.48

Delta Dental Plan, Employee Payroll Deductions, 3976.10

SD Retirement, Employee Payroll Deductions, 38619.22

Secure Benefits Systems, Employee Payroll Deductions, 3971.74

VSP, Employee Payroll Deductions, 490.18

Washington National, Employee Payroll Deductions, 42.56

Wellmark Health Plans, Employee Payroll Deductions, 69991.16

ARC, Streets Repair/Maint, 443.05

Beck Law, BEDC/Collections, 606.60

Bowdle Building & Hardware Center, Supplies, 14.06

Bowdle Healthcare Center, City- Payroll, 21,615.30

Bowdle HRC, Repairs, 2349.94

City of Bowdle, BEDC, Lib, Park, Fire Dept, Utilities, 551.30

Core & Main, Meter Reader Support, 2400.00

Edmunds County Weed & Pest, Streets, Fogging, 1480.00

Cortrust Bank, Visa, Library, Streets, Admin Supplies/Conference 1259.59

FEM, Airport Utilities, 167.11

G Works, Software Modules/Support, 2,422.03  
 IMEG, Sewer-Prof Srv, 16,500.00  
 Immense Impact, Website, 1,004.00  
 Kiesz Fencing, Repair, 300.00  
 Lydia Schiable, Mileage/Hotel, 278.46  
 MDU, City-Utilities, 2335.83  
 Prairie Wrencher, repair, 52.00  
 Premier Equipment, Streets, Equip, 85.55  
 Pride of the Prairie, Publishing, 193.17  
 SD Dept of Health, Water Samples, 196.00  
 Transource Truck & Equip, repair, 1771.26  
 Van Diest, supplies, 133.70  
 Venture Communications, Library/Fire Dept, 552.22  
 Vickie Schulkoski, training, 327.50  
 Wayne Washenburger, utility refund, 40.16  
 Web Water, City- Water, 8852.60

4D Kares, Med Surg Purchase, 1920.00  
 A&B Business Solutions, Admin-Maint/Svc Agreements/Supplies, 1706.24  
 Accounts Management Inc, Garnishments, 360.00  
 Agiliti Health Inc, Lease, Med/Surg 3601.00  
 Alexzine Miles, mileage, 56.00  
 Automatic Building Controls, maint contracts, 1963.00  
 AVEL ECare, Pharm Contracts, 5254.47  
 AVEL ECare, Medical Group, ER Contracts, 4754.74  
 Avera Health, Radiology, HIM, 25923.47  
 Avera Medical Group Aberdeen, Radiology, 270.00  
 Avera Queen of Peace, Admin, Credentials, 214.00  
 Avera St. Lukes, Clinic Div, Radiology, 931.11  
 Beckman Coulter, Lab, Supply, 817.53  
 Boggs, Tiann, Speech Therapy, mileage, 171.36  
 Bowdle Building & Hardware, repairs, 3.24  
 Bowdle, City of, Water/Sewer/Rubble, 2003.18  
 Bowdle FFA, Mktg, 200.00  
 Bowdle Snow Queen, Mktg, 100.00  
 Bracco Diagnostics, Radiology, Supply, 234.21  
 Brandon John Bertsch, Radiology Rad Prof, 3325.00  
 Cara Brenner, Mileage, 23.46  
 Canon Financial Services, Radiology, Lease, 1022.11  
 CLIA Lab Program, Books, 180.00  
 Capital One, NH, Supply, 96.84  
 Cardinal Health Rx, Pharmacy-Drugs, 47155.79  
 Carefusion Solutions, Pharm, 457.00  
 Cedar Vargason, Mileage, 33.64  
 Chelsea Vogel, mileage, 32.13  
 Christopher David Gillick, Radiology Rad Prof, 2515.63  
 Cole Papers Inc, NH/Clinic/Housekeeping, Supplies, 431.78  
 CorTrust Bank, Admin/Lab/Ambulance, Supplies, 2283.77  
 Culinex, Nutrition Equip, 397.77  
 DMS Health Technologies, Radiology, Prof Srv. 3865.05  
 Dakota Truck Underwriters, Insurance, 9213.00  
 Dakota Woodworking, Med Surg Repairs, 5766.50  
 Direct Supply, NH Equip, 504.95  
 EZ Way, R&M, 1050.00  
 Elite Medical Staffing, NH, 3400.00

Eureka School, Marketing, 50.00  
Experian Health, Admin Software, 1019.83  
FFF Enterprises, Pharm, 4050.12  
Fed Ex, Postage, 15.63  
Fischer Healthcare, Lab, Supply, 4091.91  
GE Precision Healthcare, Radiology Main Contracts, 315.52  
GeffDog Designs, Emp. Ben, Supply, 250.00  
Hase Plumbing, R&M, 255.25  
Healthcare Logistics, Inventory, 115.68  
Healthcare Services Group, Laundry/Housekeeping/Dietary, 70223.90  
Healthstream Inc, Comp/Benefit Seminar, 1963.75  
Hillyard/Sioux Falls, Housekeeping R&M, 192.00  
Interstate Office Products, Admin Supplies, 188.53  
Intrado Interactive Services, Clinic, Book/Subscription, 36.76  
Joan Conlon, Clinic, HIM, 1369.36  
Jung, Kayla, Radiology, Prof Srv, 2593.75  
Linde Gas & Equip, Med/Surg, Supply, 2769.83  
Lindsey Fuller, Mileage/Seminar, 204.44  
Lori Kaiser, mileage, 56.00  
Lynae Petersen, mileage, 85.68  
Lydia Schaible, mileage, 40.80  
Matheson Tri-Gas, Clinic Supplies, 122.13  
McKesson Corp, Pharmacy, 6417.11  
McKesson Corp Medical Surgical, Lab Supplies, 6026.46  
Medical Review Consultants, LTC Accred, 50.00  
Medical Solutions, Med/Surg, NH, Prof. Srv, 15019.00  
Medical Waste Transport, Facility, Waste Disposal, 281.70  
Melanie Kaiser, mileage, 367.24  
Melissa, Hedglin, Mileage, 58.60  
Menards, R&M, 326.25  
Mid Northern Electric, Clinic/PT Repairs, 599.18  
Montana-Dakota Utilities, Utilities, 11455.23  
NXC Imaging, Radiology Contract, 25637.50  
Northland Healthcare Alliance, Rad MRI, 4352.00  
Nova Biomedical, Inventory, 30.00  
Oahe Landscapes, R&M, 43.09  
Ortho-Clinical Diagnostics, Lab Supplies, 295.63  
Owens & Minor, Med/Surg, Supply, 9213.62  
Patient Insurance Refund, Clearing Account, 2409.98  
Penner Patient Care, Inventory, 669.60  
Performance Health Supply, PT Supply, 373.63  
Petty Cash, Supplies/Postage, 108.04  
Pharmacy Data Management, Pharmacy Billing, 1200.00  
Premier Equipment, R&M, 99.55  
Pride of the Prairie, Admin, NH, Adv, 452.30  
Propio Language Services, Books, 110.16  
Quadient Leasing USA, Admin Postage, 239.61  
Renea Schmidt, Radiology Rad Prof, 750.00  
Reuer Sanitation, Waste Disposal, 837.00  
Robert Heilman, R&M, 75.00  
Roseanne Ullmann, Clinic/PT/HIM Transcript, 925.92  
Servall Rapid City, Clinic, Housekeeping, NH, Supplies, 376.40  
SD Division of Criminal Investigation, Admin, NH, Cred, 107.00  
SD Dept of Health, Clinic Lab, 22.00  
Stericycle, Med/Surg, Contract, 73.69

The Watering Can, Supplies, 247.45  
 Titan Nurse Staffing, NH, Radiology, Prof.Srv, 19492.75  
 Turner Drug, Drugs/Pharmacy, Fees, 5187.51  
 Tyanna Schneider, mileage/education, 805.28  
 Venture Communications, CH, Admin, Clinic TV/Phone, 2744.28  
 Walz Carpet Cleaning, R&M, 125.00  
 Wright, Tracy, Nutr.Consulting, 529.20

The motion to approve the payment of claims was made by Gab, seconded by Barnhardt. All present voted yes. Motion carried.

Rodney Schlecht reported that twenty three stray cats have been caught and relocated.

Evan Haar, Rita Huber, Reese Hamar and Cosmo Kappenman attended to discuss the location of the sewer pipe for the Youth Center that extends into the old theatre lot. The council advised that Haar file an easement for the youth centers sewer pipe. Mayor Boschee also said that he would speak to the IMEG the engineer on the main street sewer project about having a sewer stub line available to the youth center.

Department of Agriculture and Natural Resources added to Bowdle's current loan on the Wastewater project. The current loan was 1,583,133.00 and with the additional funding the new loan will be 1,988,133.00, which is a difference of 405,000.00. New funding: Loan: 1,988,133.00, Grant: 762,176.00, Grant Match from Bowdle: 83,691.00, Total: 2,834,000.00.

Department of Agriculture and Natural Resources submitted a revised grant agreement for the Wastewater Improvement Project C461243-01, also included is was the Categorical Exclusion Determination (CATEX) for the proposed project to be financed by the State Revolving Fund program. Legal will be published. The first Amendment to the American Rescue Plan Act Grant Agreement, DENR ID #2022G-ARP-113 was signed by Mayor Boschee, whereas the grantee requested an amendment to the American Rescue Plan Act Grant Agreement to amend the scope of the project to include a lift station and forcemain to convey waste water to the treatment lagoons. Motion to approve was made by Bobby, seconded by Shaykett. All voted yes. Motion carried.

CEO, Kirby Kleffman, presented the Bowdle Healthcare August Financials. They were reviewed by the council. It was noted that August consolidated financials showed a YTD loss of (111,837), with a breakdown of hospital (86,632), Nursing Home (36,281) and the clinic showing a positive of 11,076. CEO Kleffman gave the statistical report for the facility with hospital services down, nursing home remaining the same, outpatient up slightly, clinic visits up, radiology slightly up and rehab services down. He also reviewed personnel changes taking place in September. Melissa Hedgin, Home Health/Hospital Aide, status PT, 16.45 HH, 16.50 Hospital; Sarah Gill, Hospital/LTC CAN from PT w/Benefits to PT, 18.46; Stephanie Lacher, Hospital RN, PRN, 36.00; Maria Michelle Hirsch, LTC NA, FT, 16.70, Amber Henley, LTC NA, FT, 16.50. Leaving employment were Nancy Kaiser, hospital RN, PT w/benefits and Rachel Henderson, Hospital RN, PRN. A motion to approve the new hires was made by Gab, seconded by Gunderson. All voted yes. Motion carried. Mayor Boschee extended a welcome to the facility's new hires.

The following Telemedicine Practioner from Avera was reviewed and recommended for appointment to the Governing Board, Oday A. Karadsheh, MD and Avera St. Luke's Hospital Radiology, Dr. I-Yuan Joseph Chang. Letters from the State of SD Department of Legislative Audit were presented to the council for review. VSP vision care renewal letter had no rate increase, Delta Dental Renewal letter had a 5% increase. A motion to approve was made by Gab, seconded by Barnhardt. All voted yes. Motion carried.

F/O presented the August Statement of Accounts, Monthly Receipts and the Water Usage and Loss report. The reports were reviewed by the council. F/O asked council to consider a meeting date change in consideration of payables due dates. Council agreed to a consent agenda item for utility bills that fell before the next meeting date. BEDC Director, Poirier made BEDC Board appointment recommendations to the City Council. Appointments included Tyler Beadle, Megan Zinter, Cory Kappenman, and Fern Hoffman. Motion to approve was made by Bobby, seconded by Barnhardt. All voted yes. Motion carried.

The next regular council meeting will be held on Monday, November 6, 2023 at 6:30 as daylight savings time changes on Nov. 5.

Motion to adjourn was made at 8:20pm by Bobby, seconded by Barnhardt. All voted yes. Motion carried. Meeting adjourned.

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Rick Boschee  
Mayor  
Date

Attest: \_\_\_\_\_  
Carrie Poirier  
Finance Officer - City of Bowdle

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